

To Whom It May Concern

ACCESS CARDS FOR SMALL CHARTER VEHICLES (SCV)

Perth Airport Pty Ltd (PAPL), the operator of Perth Airport, facilitates chauffeured vehicles and pre-booked taxis via an SCV Access Card system.

The SCV Access Card system provides ease of access to Designated Areas at the airport. Access Cards can be collected from the Airport Services Office located on the Ground Floor, 2 George Wiencke Drive, Perth Airport. All applicants will be required to present their Passenger Transport Driver (PTD) authorisation when collecting an Access Card. The Airport Services Office is open from 8am to 4pm Monday to Friday, excluding public holidays.

Further information about the SCV Access Card system is outlined below:

1. Chauffeured vehicles and pre-booked taxis operating from Perth Airport are required to obtain an access card by completing an application form and purchasing an Access Card at a cost of \$30.00. The cost includes an administration fee of \$10.00 and \$20.00 of credit which will be available on the Access Card for immediate use.
2. Replacement Access Cards are available at a cost of \$40.00 per card. The cost includes an administration fee of \$20.00 and \$20.00 of credit which will be available on the Access Card for immediate use.
3. Access Card Holders are required to recharge (or top up) credit to the Access Card at any of the automatic car park pay stations at the Airport. Recharge of an Access Card is completed by inserting the Access Card into the "Authorised Cardholder" slot on the front of the pay station and selecting the amount to recharge via \$2.00 increments. Once the desired recharge amount has been reached, select payment and complete the transaction via credit card or cash. Push the "Receipt" button to receive a Tax Invoice from the change tray. Additional recharge instruction sheets are available on request.
4. Access Card Holders are required to use the Access Card to swipe "in" and "out" of the Designated Areas.
5. To use the Access Card to enter and exit the Designated Areas, simply hold the Access Card in front of the circular decal on the entry and exit machine for approximately 5 seconds. The circular decal is located to the right of the display on the entry and exit machine. Additional Access Card usage instruction sheets are available on request.
6. Ground Access Fees apply for use of the Designated Areas. Each time you exit a Designated Area, the applicable fee will be deducted from the credit available on the Access Card. The fee deducted, and the remaining available credit, will be displayed for you on the display screen on the exit machine.

7. A summary of the Designated Areas and current Ground Access Fees follows:

Designated Area	Fee (incl GST)	Parking Time
All Terminals Short Term Car Parks	\$4.00	0 -10 minutes
	\$4.50	10 minutes - 1 hour
	\$5.50	1 - 1.5 hours
	\$6.50	1.5 - 2 hours
	\$11.00	2 - 3 hours
	Short Term Car Park Fees	Over 3 hours
Terminal 3 / Terminal 4 Fast Track Car Park	\$8.00	0 - 1 hour
	\$9.00	1 - 1.5 hours
	\$10.00	1.5 - 2 hours
	Fast Track Car Park Fees	Over 2 hours
Terminal 1 International SCV Parking Area (located adjacent to International arrivals)	\$4.00	0 -10 minutes
	\$4.50	10 minutes - 1 hour
	\$5.50	1 - 1.5 hours
	\$6.50	1.5 - 2 hours
	\$11.00	2 - 3 hours
	Short Term Car Park Fees	Over 3 hours
All Terminals Long Term Car Parks	\$0.00	0 - 1 hour
	Long Term Car Park Fees	Over 1 hour

8. In addition to accessing the Designated Areas, Access Card Holders are granted access to the common user forecourts to conduct passenger drop off (no Ground Access Fee applies). Common user forecourts must not be used for conducting passenger pick up.
9. SCV Access Card Terms and Conditions, and the applicable Ground Access Fees, are displayed on Perth Airport's website at:
<http://www.perthairport.com.au/Home/corporate/work-with-us/ground-transport-operators>
10. Access Card Holders are required to comply with Perth Airport's SCV Access Card Terms and Conditions at all times. Failure to do so may result in cancellation of the Access Card.

We thank you in advance for your cooperation with Perth Airport's SCV Access Card System

Yours sincerely`



Andrew Harding
GROUND TRANSPORT OPERATIONS MANAGER

Contact: parkingcards@perthairport.com.au

SMALL CHARTER VEHICLE ACCESS CARD APPLICATION

To: Perth Airport Pty Ltd PO Box 6 Cloverdale WA 6958	Date:/...../.....
..... First Name Last Name
..... Company Name ABN
..... Phone Number Vehicle Registration
..... Email Address* <i>*A valid email address is required to enable Perth Airport to notify the card holder of any changes which impact this agreement.</i>	
I am applying for an SCV Access Card to use the Designated Areas and have been provided with a copy of the SCV Access Card Terms & Conditions. <i>This Authority is valid only if the driver holds a valid Passenger Transport Driver (PTD) authorisation. Proof is required upon application.</i>	
I UNDERSTAND and AGREE that if such Access Card is issued, I will be bound by the Terms and Conditions as updated by Perth Airport from time to time.	
Signed By:	Date:/...../.....

OFFICE USE ONLY

PTD Authorisation Sighted: <input type="checkbox"/>	New Card Number:
Access Card Issued By:	Old Card Number:
Mode of Payment: Cash Credit	
Amount: \$..... ALL PRICES ARE INCLUSIVE OF GST	Receipt No:

SCV ACCESS CARD TERMS AND CONDITIONS



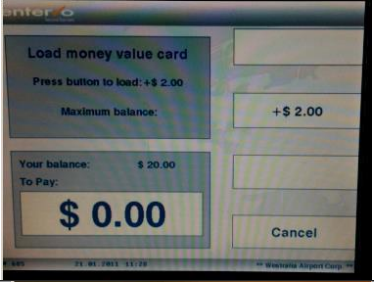

By using the Access Card, the Access Card Holder is deemed to have accepted the following terms and conditions:

1. Perth Airport reserves the right to vary these SCV Access Card Terms and Conditions from time to time.
2. The Access Card is to be used only for chauffeured vehicle or pre-booked taxi ground transportation services at the Designated Areas and for no other purpose whatsoever without our prior written consent.
3. The Access Card is valid from the date issued and remains valid until it is returned to, or cancelled by, Perth Airport.
4. The Access Card shall be invalid if the Access Card Holder no longer holds a valid Passenger Transport Driver (PTD) Authorisation.
5. Vehicles above a 12 seat capacity or greater than 5.4m in length must not enter the Designated Areas without our prior written consent (which we may withhold at our discretion).
6. The Access Card Holder agrees to:
 - a) enter the Airport and use the Designated Areas at their own risk;
 - b) comply with these terms and conditions at all times;
 - c) maintain current licences, authorities and permissions required by the Western Australian State licensing authorities notwithstanding that the Airport is a Commonwealth place;
 - d) ensure the vehicle is registered in accordance with the laws of Western Australia;
 - e) maintain insurance consistent with applicable industry standards;
 - f) comply with Perth Airport' protocol for the ground transport industry and all directions, conditions and requests made by Perth Airport;
 - g) ensure the vehicle complies with any size and height restrictions;
 - h) not solicit for fares or erect or distribute any advertisements at the Airport;
 - i) park or stand only in the Designated Areas;
 - j) use the Access Card to swipe in and out of the Designated Areas;
 - k) only access the common user forecourts to conduct passenger drop off;
 - l) produce, when requested, a valid Access Card and/or Passenger Transport Driver (PTD) Authorisation
 - m) pay the Ground Access Fee via use of the Access Card in accordance with these terms;
 - n) comply with all parking signs, speed limits and drive carefully and responsibly;
 - o) conduct their business in a proper, efficient and professional manner;
 - p) to the collection, storage, use and disclosure of personal information in accordance with Perth Airport's Privacy Policy as detailed on our website
 - q) comply with all laws and requirements relating to safety and security; and
 - r) comply with The Australian Road Rules and the Airports (Control of On-Airport Activities) Regulations 1997 and as amended from time to time (note: fines are payable for non-compliance).
7. The issue of an Access Card:
 - s) creates contractual rights only;
 - t) does not confer upon the Access Card Holder any right of sole or exclusive occupation of the Designated Areas; and
 - u) is personal to the Access Card Holder and is not capable of assignment by the Access Card Holder.

8. The Access Card Holder must not carry on any noisy, dangerous or unlawful activity (including littering), cause injury or damage to the Airport or any property or person at the Airport and must not do or permit to be done anything which might constitute a nuisance, annoyance or danger to Perth Airport or any other person at the Airport.
9. If the Access Card Holder fails to comply with these terms and conditions, Perth Airport may, at its sole discretion, cancel the Access Card immediately without prejudice to any remedies available to Perth Airport for any antecedent breaches.
10. If the Access Card is cancelled, the Access Card Holder must immediately surrender the Access Card to Perth Airport and leave the Airport.
11. The Access Card Holder acknowledges that:
 - a) Perth Airport has made no representation, express or implied, to the Access Card Holder as to the volume of trade which might be anticipated by the Access Card Holder and Perth Airport shall not be liable for any loss of profit or diminution in the Access Card Holder's business carried on at or from the Airport; and
 - b) Perth Airport offers no guarantee on the standard and location of the Designated Areas.
12. A summary of the Designated Areas and current Ground Access Fees follows:

Designated Area	Fee (incl GST)	Parking Time
All Terminals Short Term Car Parks	\$4.00	0 -10 minutes
	\$4.50	10 minutes - 1 hour
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13. Perth Airport may enter, move or tow away the vehicle for operational, safety or security reasons. If Perth Airport has to tow the vehicle as a result of the Access Card Holder breaching these terms and conditions, the Access Card Holder must pay Perth Airport's reasonable towing/vehicle storage costs and any recovery costs.
14. While Perth Airport use reasonable endeavours to ensure that Designated Areas are secure, Perth Airport does not guarantee that they are a secure environment.

Appendix 1 – Access Card Instructions	
<p>Accessing the Car Park via Access Card</p> <p>Hold Access Card over the circular decal (as shown below) until the boom gate goes up.</p> <p>The unit display will show the amount of credit available on the Access Card after checking the card data. The value available on the card is shown at entry and the amount deducted and the value remaining is shown at exit.</p>	
<p>Recharging the Access Card</p> <p>Insert Access Card in the authorised parking card slot</p>	
<p>Follow the step-by-step instructions on the screen</p>	
<p>Select the amount you would like to top up (from \$2.00 to \$50.00 or more, in \$2.00 increments)</p>	
<p>When the desired amount is reached, select "Pay" and make payment by cash or credit card.</p> <p>You can select a printed receipt or just view the updated available credit balance on the display screen.</p>	